

## Wider Community Access: School Lettings audit 2009

## Appendix 3

School	Letting what	To whom	For what purpose	Charge
All Saints Comprehensive	No lets	N/A	N/A	N/A
Barking Abbey Comprehensive	Extensive lettings	Groups/Clubs/individuals	weddings, parties, conventions, churches	See appendix 3a
Beam Primary	Grass area, new changing rooms	Other schools sports teams	Sports	Nil
Becontree Primary	No lets	N/A	N/A	N/A
Cambell Infant	2 rooms	Adult College	adult courses	Nil
Cambell Junior	Gym	Hat-trick	After school coaching	Nil-children pay direct (£3)
Dagenham Park Community	Extensive lettings	Groups/Clubs/individuals	Sport	See appendix 3a
Dorothy Barley Infant	Halls, computer suite and playgrounds, cooking facilities	Bright Futures	After school club	peppercorn
Dorothy Barley Junior	No lets	N/A	N/A	N/A
Eastbrook Comprehensive	Football pitch/Main hall	5 teams/Dagenham Girl Pipers	Football/Piper practise	£35/h-£55/match-£65/match/free
Eastbury Comprehensive	Extensive lettings	Groups/Clubs/individuals	Social/Educational	See appendix 3a
Eastbury Primary	No lets	N/A	N/A	N/A
Five Elms Primary	Garden suite, sometimes library	Parents/LA facilitators	Family learning, signing classes	Nil
Furze Infant	Nursery, playground	Creative Steps	After school club	Nil-children pay direct
Gascoine Primary	No lets	N/A	N/A	N/A
Godwin Primary School	No lets	N/A	N/A	N/A
Grafton Infant	No lets	N/A	N/A	N/A
Grafton Junior	No lets	N/A	N/A	N/A
Henry Green Primary	No lets	N/A	N/A	N/A
Hunters Hall Primary	No lets	N/A	N/A	N/A
Jo Richardson Community	Extensive lettings	LA, community groups	Conferences, meetings, concerts etc	See appendix 3a
John Perry Primary	Infant hall/part catering hall	Bright Futures	Pre & after school clubs	£12/h
Leys Primary	Hall	Local community	Meetings	Nil
Manor Infant	No lets	N/A	N/A	N/A
Manor Junior	Hall, library, playground	Childville	After school/breakfast clubs	£32.50/£5 per session
Marks Gate Infant	Hall	Premier Sport/ Ark Theatre Leisure	After school Sports/Drama/Sports	School pays and charges children
Marks Gate Junior	2 demountable classes	Creative Steps	After school club	£500/term

Marsh Green Primary	Classroom & Hall/Hall	CGAPS/Scouts	Pre & after school clubs/scouts	£100/w /£12/h
Monteagle Primary	No lets	N/A	N/A	N/A
Northbury Infant	Hall	Premier Sport	After school Sports	Nil-children pay direct
Northbury Junior	Hall/playground	Big Foot/Football	After school club/football	Nil-children pay direct (under review)
Parsloes Primary	No lets	N/A	N/A	N/A
Richard Alibon Primary	No lets	N/A	N/A	N/A
Ripple Primary	Extensive lettings			See appendix 3a
Robert Clack Comprehensive	Hall/Leisure Centre Facilities	Clubs/Public	Meetings/Sport	£30/h / Various charges
Roding Primary	No lets	N/A	N/A	N/A
Rush Green Infant	Hall	Cousin Football	Football coaching	Nil-children pay direct
Rush Green Junior	No lets	N/A	N/A	N/A
Southwood Primary	ICT room/Hall/Meeting room	Parents and carers	Parent training/PSA coffee morning	Nil
St Joseph's Primary Barking	No lets	N/A	N/A	N/A
St Joseph's Primary Dagenham	Hall	Shoot Academy/Mark Pearson	Football/Karate	Nil-children pay direct/£15/h
St Margaret's Primary	Hall	St Margaret's Church	Sunday school	Nil
St Peter's Primary	Hall?	Parent and Friends Association and local football club		Nil
St Teresa's Primary	No lets	N/A	N/A	N/A
St Vincent's Primary	No lets	N/A	N/A	N/A
Sydney Russell Comprehensive	Hall/Sports Facilities	KICC Church/Public	Religious services/Sport	£40/h / Various charges
Thames View Infant	Hall	Elm Sports/Active Sports/community sports coaches	After school Sports/multiskills	£30-35 school pays them
Thames View Junior	Hall/sports field	Charlottes Dance/Active Sports/Church/Private functions	After school Dance/Football/meetings/functions	Church/functions £35/h - others as above
Thomas Arnold Primary	Adult college, ict, cultural days (taken from audit)			
Trinity Special	All areas available inc specialist equipment	Parents Support Group	Supporting families	£60/h+ staff costs (D-catch funded)
Valence Primary	Gym/Dining hall	Residents association/Sun & Moon	Meetings/After school club	£42.25/h / £500/month
Village Infant	Hall/Sports hall & playground	Church/Premier Sport	Meetings/Football coaching	£25/h / % of receipts
Warren Comprehensive	Sports Centre (various spaces)	Groups/Clubs/Individuals	Sport	Various charges
Warren Junior	No lets	N/A	N/A	N/A
William Bellamy Infant	Grass area	West Ham United	Football coaching	Nil
William Bellamy Junior	No lets	N/A	N/A	N/A
William Ford Junior	Drama room, kitchen and sports hall	Rhodes Stage School and Church	Drama for children and YP	£40/h

Specific lettings**Castle Green (Jo Richardson Community School) lettings charges**

	Hourly Rate		
	0-4 hours	4.25-7 hours	7.25+
Meeting Room 1 for 16 people	£ 25.00	£ 20.00	£ 15.00
Meeting Room 2	£ 12.00	£ 12.00	£ 10.00
Meeting Room 3	£ 12.00	£ 12.00	£ 10.00
Boothroyd Hall for up to 800 people	£ 200.00	£ 160.00	£ 125.00
Community Suite for 30 people	£ 40.00	£ 35.00	£ 30.00
Training Suite as a classroom for 20	£ 32.00	£ 27.00	£ 18.00
Training Suite as an IT classroom for 15	£ 42.00	£ 37.00	£ 24.00
Drama Rooms 1 & 2 for 30 people	£	£	£

	40.00	35.00	24.00
Drama Room 3 for 30 people	£ 45.00	£ 40.00	£ 26.00
Street up to 200 people (including change of layout)	£ 80.00	£ 65.00	£ 50.00
Sixth Form Common Room	£ 60.00	£ 50.00	£ 45.00

Please note the hourly rate increases by 50% after 10:30pm

An Indemnity of £150 will be charged for all Boothroyd Hall bookings and £50 for all other bookings

### Additional Charges

Change of Hall layout (per booking)	£50	
Change of Classroom layout (per booking)	£10	
Round/Square Tables Hire	£5 each	(including chairs)
Table Cloths	£5 each	
Display board	£5	
Technician (per hour)	£20	
Car Park Steward (per hour)	£12	
Cloakroom Attendant (per hour)	£12	

**Hire of Equipment** **Per booking**

Flipchart/pens/paper	£15
Laptop and projector (£20 each)	£40
Television and Video/DVD	£15
OHP	£10
Mini Stage/Portable Staging (per unit)	£10

**Photocopying**

A4 Black & White	10p each
A3 Black & White	15 p each

***Price increase occurs each year on 1st***

***April***

***Above Hire Charges apply to any bookings booked and confirmed before 1st April 2009***

***At the Council's discretion, hire charges are liable to increase at any time between the date of the booking and the date of the hire taking place. The Hirer will be bound to pay any such increase and the Council undertakes to give notice of any such increase before the event takes place.***

## Barking Abbey Comprehensive School lettings charges

### RATES FOR HIRE (effective 1<sup>st</sup> January 2009)

AREA	CAPACITY	STANDARD WEEKDAY EVENING RATE <i>(only if other groups also on site)</i>	SATURDAYS	SUNDAYS
Main Hall (Sandringham Road)	250	N/A	£80 per hr	£100 per hr
Dining Hall & Kitchen (Sandringham Road)	150	N/A	£80 per hr	£100 per hr
Main Hall, Dining Hall & Kitchen (Sandringham Road)	400	N/A	£115 per hr	£140 per hr
Main Hall (Longbridge Road)	125	N/A	£70 per hr	£90 per hr
Dance Studio	150	N/A	£50 per hr	£50 per hr
Drama (1)	80	£35 per hr	£35 per hr	£35 per hr
Drama (2)	40	£20 per hr	£20 per hr	£20 per hr
Drama (1 + 2)	120	£45 per hr	£45 per hr	£45 per hr
Music (1)	50	£30 per hr	£30 per hr	£30 per hr

Music (2)	50	£30 per hr	£30 per hr	£30 per hr
Gym (Upper/Lower)	150	£50 per hr	£50 per hr	£50 per hr
Classrooms (Lower/Upper)	30 - 32	£17.50 per hr	£25 per hr	£25 per hr
Recording Studio (Additional charge for use of technical support).	10	£35 per hr	£35 per hr	£35 per hr

***Further discounts may be available for multiple bookings***

*\*Minimum 6 hours hire for halls*

*\*Minimum 2 hours hire for classrooms*

**Further charges for hire**

+ 3% Public Liability Insurance cover if required

<p>ADDITIONAL REQUIREMENTS/SPECIAL REQUESTS IN RELATION TO BOOKING (eg access to chairs/tables, etc):</p>
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## **Dagenham Park Church of England School lettings charges**

**Community Hall:** The community hall has been specifically built for multi-purpose use. The hall is well lit, has changing facilities, disabled access and changing facilities, full flexibility with tables and chairs and kitchen facility. The hall is the perfect way to spend your birthday, wedding reception or anniversary. Open to all bookings from conferences to award ceremonies. This hall can also be set up anyway you wish.

Capacity – 200/800 people, Availability – Monday – Sunday, Refundable deposit of £200 is required  
Price - £100, LBBB - £50

**The Dining Hall 1:** the hall area is a great space to hold church services, conferences and birthday parties. The Dining Hall can be set up any way you wish and we have chairs and tables which are included in the price. This area can be set up to your liking and for any function.

Capacity – 150 people, Availability – Friday to Sunday, Refundable deposit of £200 is required  
Price - £85, LBBB - £45

**Dining Hall 2-** This smaller Dining Hall area is perfect for young children's birthday parties if you wish to hold them yourself. We also run children's Sports, Dance and Climbing Parties please see reception for more information. This area is also good for small church groups or training courses like first aid as there is plenty of floor space but can also be used as a classroom.

Capacity – 60 people, Availability – Friday to Sunday, Refundable deposit of £200 is required  
Price - £65, LBBB - £35



**Meeting Room** - This room is fantastic for training courses, award ceremonies, first aid courses, small parties and church services. This room has an overhead projector with built in laptop input, audio equipment and facilities to play videos and DVDs. It also has a kitchen with shutters which can be left shut or opened to be able to serve teas and coffees etc.

Capacity – 30 people, Availability – Monday – Sunday  
 Price - £30, LBBB - £25

### **Dagenham Park Church of England School Leisure Centre lettings charges**

#### **Old Sports Hall**

	<b>1 hr</b>	<b>4hr</b>	<b>8hr</b>	<b>Capacity</b>
Regular	£100.00	£350.00	£700.00	250
Concession	£50.00	£150.00	£300.00	250

#### **Dining Hall**

**1**

Regular	£85.00	£300.00	£600.00	200
Concession	£45.00	£135.00	£270.00	200

#### **Dining Hall**

**2**

Regular	£65.00	£200.00	£400.00	60
Concession	£35.00	£105.00	£210.00	60

<b>Lounge</b>				
Regular	£30.00	£100.00	£200.00	30
Concession	£28.00	£90.00	£180.00	30
Other	£25.00	£75.00	£150.00	30

		Non-member	Member	Sports Development
<b>Dance Studio Hire (Per hour)</b>				
Peak	Adult	£30.00	£27.00	£20.00
	Senior	£27.50	£20.00	£15.00
	Concession	£27.50	£20.00	£15.00
	Junior	£27.50	£20.00	£15.00
Off Peak	Adult	£27.00	£22.50	£15.00
	Senior	£22.50	£16.00	£10.00
	Concession	£22.50	£16.00	£10.00
	Junior	£22.50	£16.00	£10.00

<b>Lounge &amp; Meeting Room Hire</b>		Based on 30 people		
Peak	Adult	£32	30	
	Senior	£29.00	27	
	Concession	£29.00	27	
	Junior	£29.00	27	

Off Peak	Adult	£30.00	28
	Senior	£27.00	25
	Concession	£27.00	25
	Junior	£27.00	25

**Sports Hall Prices**

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		<b>Non - member</b>	<b>Member</b>	<b>Premier Member</b>
<b>Badminton (Per court - Per hour)</b>				
<b>4 courts available</b>				
Peak	Adult	£8.00	£7.00	Free
	Senior	£7.00	£6.00	Free
	Concession	£7.00	£6.00	Free
	Junior	£7.00	£6.00	Free
Off Peak	Adult	£5.00	£5.00	Free
	Senior	£5.00	£5.00	Free
	Concession	£5.00	£5.00	Free
	Junior	£5.00	£5.00	Free
Equipment Hire (non-refundable)	Racquet Hire	£1.00	£1.00	£1.00
	Shuttlecocks x3	£1.00	£1.00	£1.00
	Deposits	£10.00	£5.00	Membership Card

**Table Tennis (Per court - Per hour)**  
**8 courts available**

Peak	Adult	£4.00	£3.50	Free
	Senior	£3.00	£2.50	Free
	Concession	£3.00	£2.50	Free
	Junior	£3.00	£2.50	Free
Off Peak	Adult	£3.00	£2.50	Free
	Senior	£2.00	£1.50	Free
	Concession	£2.00	£1.50	Free
	Junior	£2.00	£1.50	Free
Equipment Hire (non-refundable)	TT Bat	£1.00	£1.00	£1.00
	TT Ball x3	£1.00	£1.00	£1.00

**Sports Hall Hire**

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Per hour		Non-member	Member	Sports Development
Peak	Adult	£45.00	£35.00	£29.00
	Senior	£40.00	£30.00	£26.00
	Concession	£40.00	£30.00	£26.00

	Junior	£40.00	£30.00	£26.00
Off Peak	Adult	£40.00	£32.00	£27.00
	Senior	£35.00	£26.00	£24.00
	Concession	£35.00	£26.00	£24.00
	Junior	£35.00	£26.00	£24.00

### Cricket Nets

Peak	Adult	£45.00	£40.00	£35.00
	Senior	£40.00	£35.00	£30.00
	Concession	£40.00	£35.00	£30.00
	Junior	£40.00	£35.00	£30.00
Off Peak	Adult	£40.00	£35.00	£30.00
	Senior	£35.00	£30.00	£25.00
	Concession	£35.00	£30.00	£25.00
	Junior	£35.00	£30.00	£25.00

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### Climbing Wall Prices (Not available until early 2008)

		Non-member	Member/BMC Members	Sports Development
<b>Induction</b> (one off payment)	Adult		£15	
	Senior		£11	
	Concession		£11	
	Junior		£11	
<b>Casual Use</b>				

Peak	Adult	£4.00
	Senior	£3.00
	Concession	£3.00
	Junior	£3.00
Off Peak	Adult	£3.50
	Senior	£2.50
	Concession	£2.50
	Junior	£2.50

## Eastbury Comprehensive School lettings charges

Eastbury is open 7 days a week!

### WEEKENDS - SATURDAYS - 9.30 to 2.30

- Accommodation is let to Turkish AND Muslim Community for Language Classes.
- There is a possibility that this will be extended to Albanians next term.
- Feza Weekend School (Turkish) use 3 classrooms and Small Dining Hall – they are charged a concessionary rate of £150 per session.
- Muslim/Arabic School uses 8 classrooms – they are NOT charged as they tutor Eastbury students for free!

### SATURDAYS/SUNDAYS

- The Assembly Hall, Dining Hall/Kitchen and Small Dining Hall is booked nearly EVERY Saturday and Sunday throughout the year except May/June when we do not let because the hall is laid out for external exams.
- Assembly Hall : £85 hr on Saturday and £100 on Sunday
- Dining Hall/Kitchen -Same price
- Kitchen -£50 hour

- Small Dining Hall -£50 hr on Saturday and £60 on a Sunday

**WEEKDAYS** - Charges vary but average £45 to £60 per weekly session. Sessions average 1 to 1.5 hours.

MONDAY - Eastbury Judo Club – Gymnasium

TUESDAY - Loxford Sports Club – Gymnasium, OG Football – Sports Hall (also occasionally use Sports Pitch on Saturday for a match)

WEDNESDAY - LBBB Disabled Archery – Sports Hall, Barking Bangladeshi Muslim Trust - 2 Classrooms

THURSDAY -Eastbury Tigers Basketball – Sports Hall, Carers of LBBB – Food Technology and 1 Classroom

FRIDAY - LBBB Disabled Association – Food Technology and Gymnasium, Dog Training Class – Hulse Hall

### **Ripple Infant and Junior Schools lettings charges**

<b>Letting what</b>	<b>To whom</b>	<b>For Purpose</b>	<b>Charge</b>
Dining Hall/ playground	Sun & Moon	After school club	£500/month
Dining hall	June O'Brien	Dance club	£300/month
Classroom	Boss Crowns	Film club	Free
Hall	Private hire	Parties/discos	£25/hour
Hall	Voluntary groups	Parties/discos	Free
Hall	LA/Police	Indoor street youth activity for YP 12-16	Free
Hall	Eastbury Youth workers	Indoor street youth activity for YP 9-12	Free
Playground	Safer Neighbourhood team	Basketball	Free